



Southern Illinois University Carbondale  
Department of Physics

## Graduate Admissions Application Packet – Domestic Student GENERAL INFORMATION

### APPLICATION FORMS

In addition to completing the forms in this packet, you will need to complete an online application to the graduate school. It is located at <http://www.gradschool.siu.edu/applygrad.htm>

The forms in the is packet are:

1. Department of Physics Supplemental Application
2. Personal and Professional Data Sheet
3. Recommendation forms (3) – Give a copy to each of three recommenders.

When the fee, forms, documentation, and references are complete and on file in the physics department, the application will be reviewed by the Graduate Admission Committee. Refer to the **Checklist** page for specifics.

### DEGREE PROGRAMS

Ph.D. and M.S. programs are offered in Physics. Applicants with a BS or BA may select either the M.S. program or direct entry into the Ph.D. program but must meet the GPA requirement for the program selected. Clearly indicate your intention on the Graduate School Application. For information regarding degrees and/or requirements, see the Graduate School's catalog on the web at: <http://www.siu.edu/gradschl>. Additional information is available at <http://www.physics.siu.edu/programs/>.

### CHECKLIST

The checklist includes requirements for routine admissions. **Read** it carefully and **SUBMIT** required documents with appropriate seals and/or signatures. Missing information and/or incorrect documents (any change from the requirements) will delay processing applications. In certain circumstances, additional information and/or documentation may be required.

Be sure to send the Physics Department photocopies of your TOEFL or IELT (if appropriate) and GRE student score reports. See the **Checklist** for more information. The Graduate School must receive your official TOEFL or IELT test scores before an offer for admission will be made.

### ASSISTANTSHIPS

Successful candidates are offered an opening in the Physics Graduate Program and a Teaching Assistantship at the current stipend rate for a 9 month academic year (\$1,448/month for 2008). Upon graduate school approval, the assistantship includes a waiver of tuition. Student fees are not covered in the waiver and are the responsibility of the student. Typical teaching duties for the first year are teaching a laboratory class, grading, proctoring, and/or a help desk assignment. Assistantships are renewable with satisfactory performance.

### APPLICATION FEE

There is a \$50 application fee required. The fee can be paid by **credit card** when you apply online to the graduate school, or by **certified check or money order drawn on a U.S. Bank made payable to SIUC Physics**.

### DEADLINES

All application materials must be received by February 15<sup>th</sup> for Fall admission or October 1<sup>st</sup> for Spring admission.

### APPLICATION PROCESS

Completed forms and documentation should be submitted to the Department using the address below. You may contact the Physics Department for assistance. Once all files and documentation is on file, the Admission Committee members review files and make selections for our program. If selected, documents are forwarded to the Graduate School for final approval for admission to the University.

Incoming graduate students must take an exam of spoken English skills upon arrival on campus prior to the processing of their contract.

### **Mail all materials to this address:**

Graduate Committee Chair  
Department of Physics, SIUC  
1245 Lincoln Dr.  
Neckers 483A  
Carbondale, IL 62901-4401 USA

### **For further information:**

Email: [smcann@physics.siu.edu](mailto:smcann@physics.siu.edu)  
Phone: 001-618-453-2643  
Fax: 001-618-453-0156  
Web: [www.physics.siu.edu](http://www.physics.siu.edu)

## Graduate Application Checklist– Domestic Student

Applications will be reviewed for admission when ALL of the following items are on file in the Physics Department

\_\_\_\_\_ **GPA** Minimum Program Requirements (A = 4.0): Master's – 2.7 GPA; Ph.D. = 3.25 GPA

\_\_\_\_\_ **GRADUATE SCHOOL APPLICATION:** Must be submitted online at <https://www.gradapp.siu.edu/>.

\_\_\_\_\_ **APPLICATION FEE: \$50.** Paid by Credit Card at time of submission of online Graduate School Application or by Bank (Cashier's) Check or Money Order drawn on a US Bank and made payable to "SIUC-Physics."

\_\_\_\_\_ **DEPARTMENT OF PHYSICS SUPPLEMENTAL APPLICATION** (In this application packet)

\_\_\_\_\_ **PERSONAL AND PROFESSIONAL DATA SHEET** (download Form hro1002.pdf )

\_\_\_\_\_ **GRE SCORES:** Photocopy of student report of the general and subject exam is required. Graduate school must have originals, school code is 1726. (Required for Ph.D., Optional for Master's.)

\_\_\_\_\_ **THREE (3) RECOMMENDATION FORMS:** These forms can be found in the Application Packet. Recommender sends directly to the Physics department Graduate Committee via postal mail. *The letters can also be placed in a sealed envelope by the recommender, and submitted with the remainder of the application packet.*

### **FOR EACH COLLEGE OR UNIVERSITY ATTENDED**

\_\_\_\_\_ **OFFICIAL TRANSCRIPT(S)** sent directly from Registrar / Records Office.

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*Notes: Applicants currently enrolled in graduate studies will be required to provide transcripts which include the fall term grades of the year prior to anticipated fall admission to SIUC. Final transcripts will be required by SIUC Graduate School before first registration for successful candidates. Depending on individual circumstances, there may be additional requirements that must be met.*

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## Graduate Application Hints– Domestic Student

### FOR ALL APPLICANTS

- Only complete applications will be reviewed by the Graduate Admissions Committee members. All documents, forms, and application fees **MUST** be on file before an application will be considered complete and ready for review.
- If a third party (a friend or relative) will be sending the application fee for you, be sure he/she is aware of the directions for the type of checks accepted. They should include their own name and contact information (phone number, e-mail, address) as well as your name so we can credit the fee to your application.
- Create a file for your SIUC Physics application. If you don't already have one, start it with the information page, the Checklist page, and the Confidential Financial Statement page, along with a copy of the online Graduate School application you completed and our Department's Supplemental Application. **Note:** Do **NOT** return the pages in the packet that are for your own information or help in completing the application process when submitting the application.
- All Educational documents must be official copies in sealed envelopes from the issuing university/college. They must also be properly certified as true copies with specifically required seals, stamps, and/or signatures. The signatures must be from a representative of the institution; e.g., Registrar, Controller of Exams, President, etc. (Professors and/or department chairs do **NOT** qualify as a representative of the institution.) These sealed envelopes may be sent directly to the Graduate Committee or may be included with completed forms and other documentation when submitting your application.







Southern Illinois University Carbondale
Department of Physics

RECOMMENDATION FORM

(This section to be filled out by applicant)

Name of Applicant: Family/Last First/Given Middle

Name of Recommender Title First Name Middle Last Name

Under the Federal Family Educational Rights and Privacy Act of 1974, students are entitled to review their records, including letters of recommendation. It is your option to waive your right to access these recommendations or to decline to do so. Please mark the appropriate phrase below, indicating your choice of options, and sign your name.

I waive my right to review this recommendation. I do not waive my right to review this recommendation

Signature: Date:

(This section to be filled out by person making recommendation)

The Department of Physics would appreciate your evaluation of the person named above relative to his/her request for graduate study and a teaching assistantship. On a scale of 0-100, 100 being the highest, rate the candidate relative to all other students you have known. Place an "X" if you have no basis for evaluation.

- General Educational Background Research Ability
Intellectual Ability Perseverance in Pursuing Goals
Imagination and Creativity Proficiency in Laboratory Work
Reliability

Please add any comments or attach a letter of recommendation which might be helpful in evaluating the applicant's potential as a graduate student and teaching assistant.

Mail to:

Graduate Committee Chair
Department of Physics, SIUC
1245 Lincoln Dr.
Neckers 483A
Carbondale, IL 62901-4401 USA

Signature of Respondent:

Title:

Institution:

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